

## **BPG Membership Application**

Please print and complete this application and mail to.

Membership. c/o Mary R. Lee,  
72 Elm St, Brantford, On, N3R 4V2  
[or scan and email this membership application](#)

### **PLEASE PRINT**

Name

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Address  
& PC

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Phone (h)

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Phone (c)

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email

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- New Membership**
- Renew my membership**

**Choose Social, Active or Studio Memberships**  
One year Fees Oct 1 to Sept 30 includes HST  
[web link to detailed membership information](#)

Mark only one

- \$30 Social Member** (no sales participation)  
*Stop filling out this form.*
- \$300 Vendor** (Social Member + 2 Sales  
Participation with no Guild service) *Stop  
filling out this form.*
- \$30 Active Member** (sales participation and  
36hrs. Guild service) *continue with this form.*
- \$300 Studio Member** (sales participation and  
36hrs. Guild service) *continue with this form.*  
*New studio memberships must also complete  
a "Studio Membership Application  
Form" ([Download](#))*

## **o Active & Studio Membership 3hrs a Month Guild Service Required**

The data entered here helps guild team leaders find their helpers. It lets you indicate your preferences of where to help and your availability plus it communicates your skill sets. Jobs and members can be best matched.

### **PERSONAL PROFILE**

First we would like to hear about you and how and when you can contribute to the Guild \*

How available are you?

Select your situation and make any notes relevant to shifts, weekdays, weekends, snow birding, etc. in "other"

Mark only one..

- 1) I work FT and am unavailable 9 to 5 M to F
- 2) I am retired and available (see other below for morn/aft/evng)
- 3) prefer days to evenings
- 4) prefer evenings to days
- 5 OTHER

My Employment Career is or was and involved. \*  
General description. e.g. Nurse, Office accountant, Librarian, IT work, Homemaker, Doctor, People Manager, Teacher

List your transferrable skills obtained through work experience or hobby interests. \*  
e.g. Proof reading, Word, Excel, Website, Facebook, Photography, Bookkeeping, Finance, Fixing stuff.

### **GUILD MEETINGS AND NEWSLETTER \***

If you are interested in learning new skills so you can help we will teach you.

Check all that apply.

- Book Keeper paid position needs QuickBooks
- Newsletter Editor & Publisher (Word & Email skills)
- Newspaper report gathers information and articles for Editor
- Meeting Program Coordinator arranges varied programs for monthly meetings
- I have a presentation to make for a Meeting
- Volunteer Coordinator.
- Xmas Party arranger
- None of the above
- Other:

### **CLAYWORKS STUDIO**

Job list I can help with \*

If you are interested in learning any of these skills so you can help we will teach you.

Check all that apply.

- Firing Team Leader
- kiln loading, firing & unloading
- Glaze Team Leader
- Glaze mixing
- Studio Cleaning Team Leader
- Studio cleaning
- Wheel maintenance
- Kiln maintenance
- None of the above
- Other:

### **EDUCATION SUPPORT \***

This for assistant teachers to help new beginners on the wheel for the first 5 or 6 weeks a semester. For children's class for 8 weeks 2 hours includes some prep or cleanup work. Check the guild website for class days and times.

Check all that apply.

- Registrar for Classes & Workshops (needs Excel skills)
- Adult Instructor (paid position)

- Teachers Adult Beginners Helper first 5 or 6 weeks.
- Kids Instructor (paid position)
- Teacher Helper in Kids Class (8 weeks @2 hrs. include some prep / cleanup).
- Try-Out Scheduler 3 semesters
- Tryout helper prior to each semester. See home page on website for next dates and times of tryouts.
- None of the above
- Other:

### **WORKSHOP SUPPORT \***

Assist workshop team leader with organizing or to themselves deliver a workshop.

Check all that apply.

- Workshop Team Leader
- Promo Flyer Artwork (Photoshop)
- Assistant workshop organizer.
- I can personally give a workshop for the guild. (Revenue produced is weighted towards total service)
- I can host a Raku Workshop
- None of the above
- Other:

**WORKSHOP SUGGESTIONS FEEDBACK FOR SUBJECTS AND PRESENTERS PLEASE**  
What workshop subjects or presenters would you want offered. List as many as you can we need feedback here please.

### **SALES SUPPORT\***

These are jobs over and above members 2 regular sales shifts

Check all that apply.

- Publicity Coordinator
- Mail List Manager (needs Excel skills)
- Sales Registration & Work Shift assignments
- Photograph pots at sale for future publicity (professional quality)
- Graphic art Photoshop design of one card to suit “snail mail”, email and Mail Chimp.
- Sales put out and collect road signs
- Door prize and customer logging.
- Transport between studio to Woodman for sales equipment
- None of the above
- Other:

### **WEBSITE AND SOCIAL MEDIA UPKEEP \***

The internet is our pipeline to members, students, customers and the world. We need to maintain a current and vibrant face on the world wide web.

Check all that apply.

- Webmaster keeps website current (needs Web training)
- Facebook Social media to keep current and active.
- Mail Chimp Communications for Sales, Workshops and Classes.
- none of the above
- Other:

### **LEARNING NEW PERSONAL SKILLS TO BE AN EFFECTIVE GUILD AND STUDIO HELPER..... WE CAN HELP**

Contact [Linda Takacs](#) to sign up for the learning program on kiln load and fire.

Mixing Glazes?

Learning to Teach Beginners or Children?

List any of the afore mentioned skills or jobs that you want to learn.

Talk to a board member about your specific needs.

### **THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE**

If you have additional comments, please list them below

**MARY R. LEE,  
BPG MEMBERSHIP**